

East Alabama Pediatric Dentistry

Medicaid Patient Policies

**Please initial in the boxes after you have read each of the following:*

Scheduling

New patients and those returning for their 6 months check up and cleaning appointment are scheduled on Tuesdays from 8:00-11:00 and 1:00-2:30 and on Thursday from 8:00-11:00.

Patients that need treatment will be scheduled Monday –Thursday, 8:00-11:00 and Tuesday and Wednesday, 1:00-4:30. If you need to cancel or change your appointment we ask that you give us a 24 hour notice so that we can offer this time to someone else.

Broken Appointments

We try to remind patients by telephone prior to the appointment, **but please do not depend on this courtesy.** If we are unable to reach you, your appointment card will serve as confirmation of your appointment and implies your obligation to keep your appointment. That appointment time has been reserved especially for your child. **We reserve the right to charge \$25.00 for broken appointments.** Exceptions to this policy can be determined only on an individual basis according to circumstances. Occasionally, children’s illnesses or other unexpected emergencies make it necessary to cancel an appointment with less than 24 hours notice. Please contact our office immediately and we will do our best to accommodate your situation.

After **2** broken or missed appointments, you will be dismissed from our office and we will no longer be able to treat your child.

Late Arrivals

Because we schedule appointments every 30 minutes it is very important that you arrive at your appointment time. If you arrive more than 10 minutes late for your child’s appointment, you may be asked to reschedule for the next available appointment time.

T-Shirts

Our office’s T-shirts, with the alligator logo, are for sale for \$10.00.

I have read and understand East Alabama Pediatric Dentistry’s Medicaid Patient Policies.

Patients Full Name

Signature of Legal Guardian

Date Signed

Dr. Keri L. Miller, DMD

742 North Dean Road

Auburn, AL

(334)321-0780